

15.10.24

Dear Parents,

We are delighted to announce that bookings for the next half term of our Extend Breakfast and After School Club are now open!

**What We Offer:**

- **Breakfast Club (7:40-8:45am):** A nutritious breakfast and engaging activities to start the day on a positive note.
- **After-School Club (3:25-6:00pm):** A safe, fun environment where children are provided with snacks, activities, and supervised play until pick-up.

**Booking Information:**

- **Dates: Tuesday 5th November to Friday 20th December 2024** (Please note we are closed for inset days on Monday 4th and Friday 29th November).
- If you would like to book an extended session on Friday 20 December as the school day finishes at 1.45pm, you will need to select the separate club titled 'Extend afterschool club - Friday 20 December 2024'.
- **How to Book:** To secure your child's place, please log into Arbor and select the desired dates. Be aware that there will be no enrichment clubs during the last week of term, so all after-school bookings for that week must be for full sessions.

**Important Note:**

Due to increased demand this half term, spaces are limited. We encourage early block bookings to guarantee your child's spot.

Please ensure your Arbor account is topped up to cover the full half-term payment. Double-check your booking to avoid mistakes, as we may not be able to offer refunds for incorrect bookings.

**Booking Deadlines:**

Bookings close 48 hours before each session. If you need to book after this time, please contact [extend@grangeparkprimary.org](mailto:extend@grangeparkprimary.org) to check if there are any available spaces.

**Payment Options:**

- **Tax-Free Childcare:** Did you know you can receive up to £500 every 3 months per child with tax-free childcare? You can use this to pay for Extend! [Click here](#) for more information.
- **Childcare Vouchers:** If you receive childcare vouchers from your employer, you can use them to pay for our club. Payment is made through the voucher provider, and once we receive the funds, we will credit your Arbor account manually.

### **Terms and Conditions:**

- **Payments:** Please ensure your Arbor account is topped up to cover the sessions that have been booked. Failure to do so may result in your child's place being withdrawn.
- **Refunds:** Refunds are not available for missed sessions, whether due to sickness or other reasons such as school trips (including residential). Please consider this when booking.
- **Changes/Cancellations:** If you need to change your child's booking or cancel a session, please contact Sylvana as soon as possible.
- **Late Collection:** Children must be collected by 6:00pm. A £5 charge per five minutes will apply for late pick-ups, and repeated lateness may result in withdrawal from the club.
- **Acceptance of Terms:** By booking your child's place, you confirm that you have read, understood, and agreed to these terms and conditions.

### **Holiday Club:**

There are spaces still available for the October Holiday Club. Book on Arbor to secure spaces. [Click here](#) to view the flyer and activities.

If you have any questions or need help with the booking process, feel free to contact us at [extend@grangeparkprimary.org](mailto:extend@grangeparkprimary.org).

Kind regards,

Sylvana Siddique

**Extend Manager**