

# ▶ APPLYING FOR A PLACE IN A RECEPTION CLASS

September 2024



Applying for a Primary School for September 2024

[www.eadmissions.org.uk](http://www.eadmissions.org.uk)

[www.enfield.gov.uk/admissions](http://www.enfield.gov.uk/admissions)

# APPLYING FOR A PLACE IN A RECEPTION CLASS

Applying for a place in a reception class

If your child was born between 1.9.19 and 31.8.20 you need to think about applying for a place in reception class for September 2024.

The information booklet 'Applying for a Primary School in Enfield. Information for Parents' is available online for all families at [www.enfield.gov.uk/admissions](http://www.enfield.gov.uk/admissions).

If your child has an Education Health and Care Plan (EHCP), SEN Services will contact you to explain the process you will need to follow as the arrangements for your child will be different. For more information contact [SEN@enfield.gov.uk](mailto:SEN@enfield.gov.uk).

## ► Online Applications

Parents need to make an online application for a school place. You can apply online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk). You can do this from 1 September 2023 through to 15 January 2024. You can make changes to your preferences throughout the application period but make sure you follow the instructions to resubmit any amendments made.

How the system works

- You can apply for up to 6 schools
- You make an application to the local authority in which you live
- You can apply for schools in Enfield or elsewhere
- A computer system is used to exchange information about Enfield residents applying for schools outside the borough. Other boroughs tell us about their residents applying for Enfield schools.

- If a school has more applications than places, the published admission criteria is used to decide who should be offered a place.
- No child is offered more than one school place.
- You will get the results of your application during the evening of 17 April 2024.

## ► Choosing a school

- Please do some research, look at school's website, Ofsted reports and read the school prospectus.
- Consider how you will get your child to school.
- Don't listen to gossip, what's right for other children may not be the same for your child.
- Think about how realistic your choice is, most schools get more applications than they have places available.
- Make sure you have listed the schools in your application in your true order of preference.



## ► **Fact or fiction – Answers to playground questions:**

**Fiction**

**My child has a right to a place at one of my choices**

**Fact**

*The schools listed on your application are preferences. We will offer your child the highest preference possible but if your child does not qualify for a place at any of your preferred schools, we will allocate a place at a school that still has a vacancy.*

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**Fiction**

**It does not matter if my application is late**

**Fact**

*Most applications submitted after 15 January will not be processed until after all those submitted on time. It is very unlikely that your child will be offered one of your preferred schools.*

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**Fiction**

**Listing one school will give me a better chance of getting that school.**

**Fact**

*If you only list one school and your child does not qualify for a place, we will offer a place at a school with a vacancy.*

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**Fiction**

**I can only apply for Enfield Schools**

**Fact**

*You can apply for schools in Enfield and out of borough schools by listing them on your online application.*

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**Fiction**

**Children in my road go to the school so my child will too**

**Fact**

*The number of children offered a place under each criterion changes every year so just because you know children living near you go to a certain school, this does not mean that your child will be offered a place.*

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**Fiction**

**If I apply to a school in another borough, their residents will have priority over my child**

**Fact**

*An admissions authority cannot give priority to its own residents.*

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**Fiction**

**I have an older child already at the school so my other child will automatically get a place**

**Fact**

*Everyone must apply for a school place even if there is an older child at the school. Many schools give priority to siblings, but this does not guarantee a place if there are other children who qualify under a higher criterion.*

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**Fiction**

**Listing the same school six times will improve my chances of being offered a place.**

**Fact**

*Your child can only be considered once for a school and any duplicate preferences will be deleted.*

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**Fiction**

**I live nearer to the school than the last child offered under the distance criterion last year, so my child is guaranteed a place.**

**Fact**

*Information is published to let you know the furthest distance that has been offered in the past, but the furthest distance changes every year. We cannot guarantee that any child will be offered a place at any school.*

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## ► How to Apply

- You will apply online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk). We suggest you register your details as early as possible. You can submit your application once you have had the opportunity to learn more about the schools. The closing date is 15 January 2024.
- If you are applying for a school that requires you to complete a supplementary information form these must be returned to the school directly by the specified date. The Enfield schools that require a supplementary form are voluntary aided faith schools. Check the school website for information about the admissions criteria.

## ► How offers will be made

- All the preferences (schools) listed will be considered by the relevant admissions authority.
- If the number of applications received for a school exceeds the number of available places, the oversubscription criteria (rules) will be used to decide which children are eligible to be offered a place.
- If your child could be offered a place at more than one school, we will look to see which school you have listed as your higher preference and this place will be offered.

- All lower preferences are then withdrawn.
- Your child will still be considered for any schools that you listed as a higher preference.
- All online applicants will receive an email during the evening of 16 April 2024.
- Most parents will be offered a place at a school they are happy with. However, this is not always the case and some families are disappointed with the outcome of their application. If this is the case, further information will be sent to you in April.

It is important that you understand the way in which places are allocated. If you have any queries, please either:

- Talk to your child's nursery;
- Read the Primary information booklet which will be available on the Council's website.
- Contact the Admission Service in Enfield – email [esas@enfield.gov.uk](mailto:esas@enfield.gov.uk)

## ► Visiting Schools

Most Enfield primary schools will make arrangements for parents/carers to visit schools during the Autumn term before submitting their online application. It is important that parents/carers check the websites of individual schools for information about these sessions and check if you need to book in advance to attend.